

## REQUEST FOR CERTIFICATE OF OCCUPANCY FOR RESIDENTIAL STRUCTURES

Subdivision Name: \_\_\_\_\_

Tax I.D. No.: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Address: \_\_\_\_\_ Lot No.: \_\_\_\_\_

### **BUILDERS INFORMATION**

Name of Company: \_\_\_\_\_

License Number if Applicable: \_\_\_\_\_

License Holders Name: \_\_\_\_\_

Address of Company: \_\_\_\_\_

CITY, STATE AND ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### **OWNERS INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

CITY, STATE AND ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_  
(Applicants signature)

\_\_\_\_\_  
(Date signed)

Temporary Certificate of Occupancy Fee: \$15.00

Final Certificate of Occupancy Fee: \$10.00

Total For Both: \$25.00